



SEPTEMBER 4, 2018 BOARD MEETING

1. Opening Meeting

- a. Call to Order (President Wolf)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the August 20, 2018, Regular Board Meeting Minutes and the August 20, 2018 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Seth Franklin

4. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	40,153.25
Checks/ACH/Wires	\$	1,126,262.99
Capital Projects Reserve Fund	\$	14,903.00
Mount Rock Projects-2018 Fund	\$	630,119.14
Newville Projects Fund	\$	1,801,606.82
Cafeteria Fund	\$	530.00
Student Activities	\$	<u>3,212.75</u>
Total	\$	3,616,787.95

Motion to approve the payment of bills as presented.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

Personnel Items - Action Items

a. Resignation - Melissa Rhoads

Ms. Melissa Rhoads, part-time High School Administrative Assistant has submitted her letter of resignation, effective immediately.

The administration recommends the Board of School Directors approve Ms. Rhoads' resignation, effective immediately.

b. Recommendation for Oak Flat Elementary School Quiz Bowl Coaches

Mrs. Stacey Kimble, Oak Flat Elementary School Principal, would like to recommend the individuals listed as Quiz Bowl Coaches for Oak Flat Elementary School for the 2018-2019 school year.

Jennifer Ferrante

Megan Larsen

Michelle Holtry

Sara VanderHeijden

The administration recommends the Board of School Directors approve the above listed individuals as Quiz Bowl Coaches for Oak Flat Elementary School for the 2018-2019 school year.

c. Child-Rearing Leave - Mrs. Jana (Megan) Barrick

Mrs. Jana (Megan) Barrick, Middle School Learning Support Teacher, is requesting child-rearing leave of absence to begin approximately January 11, 2019 through approximately March 25, 2019. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Barrick's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement to begin approximately January 11, 2019 through approximately March 25, 2019.

d. Child-Rearing Leave - Mrs. Catherine Bayley Leonard

Mrs. Catherine Bayley Leonard, Neville Elementary School Fourth Grade Teacher, is requesting child-rearing leave of absence to begin approximately October 23, 2018 through approximately January 11, 2019. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Leonard's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement to begin approximately October 23, 2018 through approximately January 11, 2019.

12. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Andrew Koman	\$ 735.00
Molly Kordes	\$1,470.00
Sherisa Nailor	\$ 700.50
Lauren Swigart	\$ 224.49
Edward Wilson	\$1,470.00
Emily Young	<u>\$2,940.00</u>
Total	<u>\$7,539.99</u>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

b. Approval to Withdraw a Student

Mr. William Gillet, Director of Pupil Services is recommending to withdraw a student due to medical necessity. Section 1330, Exceptions to Compulsory Attendance of the Public School Code shall not apply to a child who has been examined by an approved mental clinic or by a person certified as a public school psychologist or psychological examiner, and has been found to be unable to profit from further public school attendance, and who has been reported to the Board of School Directors and excused, in accordance with regulations prescribed by the State Board of Education.

The administration recommends the Board of School Directors approve the student withdrawal due to medical necessity.

c. Student Eligible for Early Graduation

Based on successful completion of semester one course work for the student listed, she will be eligible for early graduation for the 2018-2019 school year.

Katlyn P. Hoskins

The administration recommends the Board of School Directors approve January, 2019 graduation for the student listed, based on the success of completing all graduation requirements.

d. Approval of an Additional 2018-2019 Tuition Exemption Student

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption for the following student for the 2018-2019 school year.

Jonathan Kuhn High School

New Business - Action Items

e. Approve Additional Deitch Bus/Van Drivers

The administration recommends that the Board of School Directors approve the additional bus/van drivers listed, pending all required paperwork.

Samantha Rynard - Bus Driver

Patricia Wise - Van Driver

Charlie Holtry - Van Driver

f. Approval to Create a Student Activity Account for the Class of 2022

The administration received a request from the High School Principal to create a new student activity account for the Class of 2022. Information regarding the new account is included with the agenda.

The administration recommends the Board of School Directors approve the new student activity account for the Class of 2022 under the supervision of the High School Principal.

g. Approval for Proposed Updated Policy

The administration has submitted the updated policy and a copy is included with the agenda.

Policy 246 Student Wellness Policy

The administration recommends the Board of School Directors approve the policy, as presented.

h. Recommendation for 2018-2019 Big Spring Athletic Boosters Fundraiser

The Big Spring Athletic Boosters is requesting permission to conduct a fundraiser with the organization listed below during the 2018-2019 school year. The fundraiser will help support student athletes through team stipends and student scholarships. The fundraiser will begin October, 2018 and will be ongoing throughout the school year. Information is included with the agenda.

Cumberland Valley Hitmen Semi-Pro Football Team

The administration recommends the Board of School Directors approve the Big Spring Athletic Boosters request to conduct the fundraiser with Cumberland Valley Hitmen Semi-Pro Football Team during the 2018-2019 school year, as presented.

i. Approval of Big Spring Middle School PTO Financial Report

The Big Spring School District has received a copy of a letter from Trina Manetta, advising that the Big Spring Middle School PTO Financial Report was accepted with auditing standards for the 2017-2018 school year. A copy of the letter is included with the agenda.

The administration recommends the Board of School Directors accept the 2017-2018 Big Spring Middle School PTO Financial Report, as presented.

New Business - Action Items

j. Approval of State Police Memorandum of Understanding

The State Police has submitted the 2018-2019 Memorandum of Understanding (MOU) between the Pennsylvania State Police, Troop H Carlisle Station and the Big Spring School District. The MOU has been reviewed by Dr. Kevin Roberts, Assistant Superintendent and is included with the agenda.

The administration recommends the Board of School Directors approve the Memorandum of Understanding between the Pennsylvania State Police and the Big Spring School District, as presented.

k. Approval of the Proposed Collective Bargaining Agreement - July, 2019 - June, 2022

The current Collective Bargaining Agreement between the Big Spring Board of School Directors and the Big Spring Education Association will expire June 30, 2019. The Board has been in discussions with the Association to develop a successor agreement.

The administration recommends the Board of School Directors approve the proposed Collective Bargaining Agreement with the Big Spring Education Association, which will take effect July 1, 2019 through June 30, 2022.

l. Approval of Proposed Agreements

Dr. Kevin C. Roberts, Jr., Assistant Superintendent has reviewed the proposed agreements listed. The agreements are included with the agenda.

School Resource Officer Agreement Belco Community Credit Union Agreement

The administration recommends the Board of School Directors approve the agreements, as presented.

m. Facilities Utilization Request - Big Spring Youth Soccer

Mr. Chris Best, representative for Big Spring Youth Soccer would like to request to utilize the High School soccer practice field on Sunday's retroactive to July, 2018 through November, 2018 from 5:30 p.m. - 8:00 p.m. for practices and 1:00 p.m. games. Because the utilization requests are on Sunday's, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Best's request to utilize the High School soccer practice field for Big Spring Youth Soccer practices and games on Sunday's, retroactive to July, 2018 through November, 2018 from 5:30 p.m. - 8:00 p.m. for practices and 1:00 p.m. games.

n. Facilities Utilization Request - DAWG Duals Event

Mr. Todd Pedrick, representative for Big Spring Jr. Olympic Wrestling Organization would like to request to utilize the High School gym, commons, adaptive gym and locker room for a DAWG Duals Event on Sunday February 3, 2019 from 6:00 a.m. - 4:00 p.m. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Pedrick's request to utilize the High School gym, commons, adaptive gym and locker room for a DAWG Duals Event on Sunday February 3, 2019 from 6:00 a.m. - 4:00 p.m.

New Business - Action Items

o. Facilities Utilization Request - Warrior Softball

Mr. Mike Gutshall, representative for Warrior Softball would like to request to utilize the High School softball field on Sunday's beginning September - November, 2018 from 1:00 p.m. - 7:00 p.m. Because the utilization request are on Sunday's, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Gutshall's request to utilize the High School softball field for Warrior softball practice on Sunday's beginning September - November, 2018 from 1:00 p.m. - 7:00 p.m.

p. Facilities Utilization Request - Wyldlife Youth Group

Mrs. Sue Martin would like to request to utilize the Middle School gym and commons for Wyldlife Youth Group on Sunday's from November, 2018 - March, 2019 for open gym activities and fellowship from 2:45 p.m. - 5:15 p.m. Because the utilization request are on Sunday's, Board action is necessary.

The administration recommends the Board of School Directors approve Mrs. Martin's request to utilize the Middle School gym and commons for Wyldlife Youth Group on Sunday's from November, 2018 - March, 2019 for open gym activities and fellowship from 2:45 p.m. - 5:15 p.m.

q. Approve Construction Change Orders

CRA submitted several change order proposals attached for Newville for approval; most of these were approved through the RFI process to keep the project moving. Chris also included the current change order log for each building as information.

	<u>CO#</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
NV	CO#1	Mann Plumbing	PC#4-Replace flush valve	\$127.39
NV	CO#2	Lobar GC	GC#13-new brick to infill window frame	\$1,088.34
NV	CO#3	Lobar GC	GC#14-remove & replace materials	\$4,948.49
NV	CO#4	Lobar GC	GC#15-replace & fill infiltration system	\$5,402.21
NV	CO#5	Lobar GC	GC#17-new kitchen slab	\$10,764.56
NV	CO#6	Lobar GC	GC#18-install new drywall	\$5,034.12
NV	CO#7	Lobar GC	GC#19-additional metal panels	\$8,552.96
NV	CO#8	Mann Plumbing	PC#3-Added piupe components	\$621.95
NV	CO#9	Lobar GC	GC#19-Powerwash exterior brick	\$7,193.19
NV	CO#10	Frey Lutz	HC#3-Install \$1,250 gal antifreeze	\$21,780.00

The administration recommends the Board of School Directors approve the change orders as submitted.

New Business - Action Items

r. Approve Payment From Capital Project Reserve Fund

The administration received the following applications for payment:

<u>From</u>	<u>Description</u>	<u>Amount</u>
Best Buy	NV Tech TVS & mounts	\$2,344.13
Amazon	UPS Systems	\$1,679.75
Prof Roof Srvcs	Inspection Svcs Inv 6155	\$900.00
Prof Roof Srvcs	Inspection Svcs Inv 6156	\$1,350.00
AV Solutions LLC	NV Installation of SMART Boards	\$35,805.00
AV Solutions LLC	NV AV Cabling	\$11,440.39
EMSL, Inc.	Testing Invoice 04531024	\$375.00
EFS	HS Innovation Lab Chairs	\$1,920.00

The administration recommends the Board of School Directors approve the payment of \$2,344.13 to Best Buy; \$1,679.75 to Amazon; \$2,250 to Professional Roof Services, Inc; \$47,245.39 to AV Solutions LLC, \$375 to EMSL, Inc. and \$1,920.00 to EFS.

s. Approve Payment from Newville Projects Fund

The administration received the following applications for payment:

<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
Quality Assurance Plus	Professional Services - Invoice #3	\$5,122.60	\$33,043.60
Mann Plumbing	Pay App 6	\$71,074.10	\$34,718.68
Detwiler Roofing	HS Roof Repair - Pay App 3	\$31,502.93	\$44,375.00

The administration recommends the Board of School Directors approve the payment of \$5,122.60 to Quality Assurance Plus; \$71,074.10 to Mann Plumbing & Heating, LLC and \$31,502.93 to Detwiler Roofing.

t. Approve Transfer to Capital Project Reserve Fund

The administration recommends the Board of School Directors approve the transfer of the \$44,277.33 from the Hurley Auction from the General Fund to the Capital Projects Reserve Fund.

13. New Business - Information Item

14. Future Board Agenda Items

15. Board Reports

- a. District Improvement Committee - Mr. Kanc and Mr. Over
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational-Technical School - Mr. Wolf and Mr. Piper
- d. Building and Property Committee - Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall
A list of current reassessment hearings is attached.
- f. South Central Trust - Mr. Blasco
- g. Capital Area Intermediate Unit - Mr. Wolf
- h. Tax Collection Committee - Mr. Wolf and Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report

16. Meeting Closing

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at _____ PM, September 4, 2018.
Next scheduled meeting is: **September 17, 2018.**